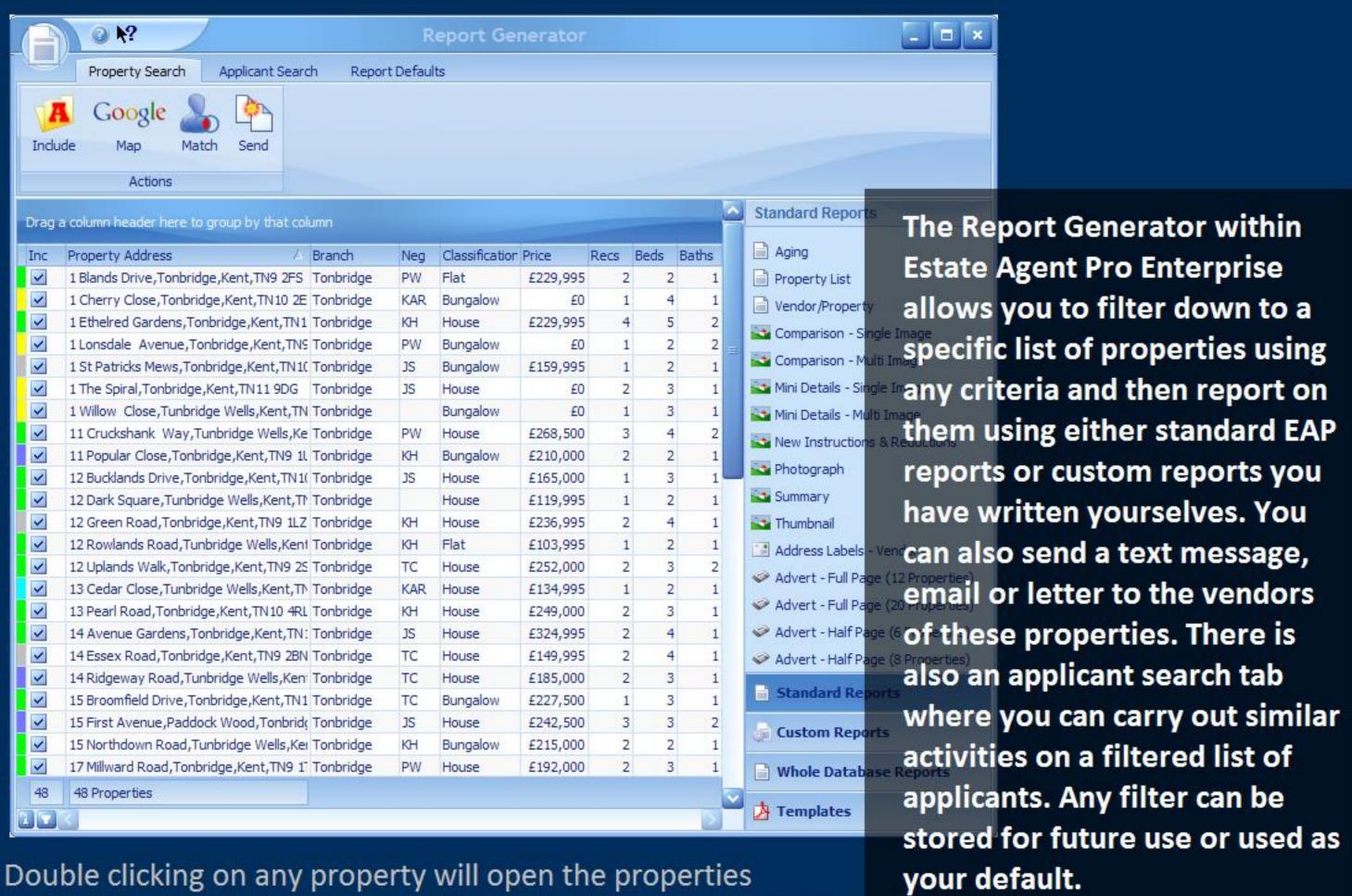


Pair Softwhere LLP Newsletter

2011-14

ESTATE AGENT PRO ENTERPRISE ADDITIONAL INFORMATION



screen focused to the respective property. The property status

is indicated by a coloured block at the left hand side of the grid. Clicking on the information button on the navigator panel will display a popup window which shows the meaning of the colours.

These colours are configurable by your system administrator. The primary purpose of this screen is to allow you to generate standard reports on the list of properties shown with the Inc(lude) column ticked. As well as unticking this checkbox, the list can be filtered by clicking on the filter button on the navigator panel at the bottom left hand side of the panel. Columns can be sorted in ascending or descending order by clicking the column heading. Individual reports can be generated by clicking on them. The reports will only include those properties listed with a tick in the Inc(lude) column. Reports will be generated in the sort order of the screen. They will initially be opened

🔗 Status Legend Available Completed Exchanged Sale Agreed Valuation | Withdrawn Available Again Not Released Completed (Paid) Under Offer

for viewing, and can then be printed if so required. All reports can also be emailed.

The list of properties and applicants can be grouped by specific columns indicated by a drop-down arrow.